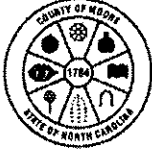


PERMIT # _____



Moore County Health Department
Environmental Health Section
PO Box 279, Carthage, NC 28327
Phone (910) 947-6283
Fax (910) 947-5127

APPLICATION FOR AN IMPROVEMENT PERMIT

****Application will not be accepted without a site plan****

Receipt #: _____ Parcel ID/LRK #: _____

Owner: _____ Home Phone #: _____

Mailing Address: _____ Cell #: _____

_____ Email: _____

Representative/Buyer: _____ Home #: _____

Address: _____ Cell #: _____

_____ Email: _____

Exact Directions to Property (911 address, if available): _____

New System: _____ Permit valid for five (5) years (attach site plan): _____

Expansion of Existing System: _____ Permit valid without expiration (attach plat): _____

Construction Authorization valid for five (5) years: _____

Barn/Stall

Number of stalls: _____

Washstall with floor drain: Yes _____ No _____

Washing machine for barn: Yes _____ No _____

Restroom for barn: Yes _____ No _____

Handsink: Yes _____ No _____

Barn/Apartment

Number of bedrooms: _____

Indicate type of water supply: Public _____ Private _____ Type _____

Are there any water supplies on adjoining property? Yes _____ No _____

Are there designated wetlands on the property? Yes _____ No _____

(If yes, please indicate their location on the plat or site plan.)

Required zoning or other public agency approval obtained? Yes _____ No _____

Date property was originally deeded or platted and recorded: _____

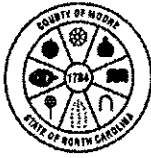
Is this property, and proposed or existing structures, under common or joint control (i.e., a condominium or other multiple ownership development)? Yes _____ No _____

Date: _____

Signature: _____

(Owner or Representative)

Please review information on the back of this form.



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IMPORTANT NOTICE TO ALL APPLICANTS

BEFORE INSTALLING A SEWAGE DISPOSAL SYSTEM OR MAKING ANY IMPROVEMENTS TO PROPERTY, IT IS THE LANDOWNER'S RESPONSIBILITY TO VERIFY THAT ANY PROPOSED IMPROVEMENTS COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, RULES, AND REGULATIONS CONCERNING LAND USE, ZONING, SUBDIVISION, EROSION CONTROL, FLOOD DAMAGE PREVENTION, WETLAND REGULATIONS AND ANY OTHER LAND DEVELOPMENT RESTRICTIONS.

A VALID CONSTRUCTION AUTHORIZATION AND IMPROVEMENT PERMIT FOR THE SPECIFIED USE OF THE PROPERTY MUST BE OBTAINED PRIOR TO ISSUANCE OF ANY BUILDING OR ELECTRICAL PERMITS. THE CONSTRUCTION AUTHORIZATION IS VALID FOR A MAXIMUM OF FIVE (5) YEARS FROM THE DATE IT IS ISSUED OR UPON EXPIRATION OF THE IMPROVEMENT PERMIT IT IS ISSUED FOR. IMPROVEMENT PERMITS AND CONSTRUCTION AUTHORIZATIONS ARE SUBJECT TO REVOCATION IF THE INTENDED USE OF THE PROPERTY OR CONSTRUCTION PLANS CHANGE.

THE SIGNED APPLICATION AUTHORIZES COUNTY AND STATE OFFICIALS RIGHT OF ENTRY TO CONDUCT NECESSARY INSPECTIONS.

Prior to a site visit by an environmental health specialist, the applicant is responsible for the following:

- 1) **Clearly mark** the location of property boundaries.
- 2) **Stake** the corners of all proposed structures and outbuildings, etc. Mark the location of driveways and swimming pool in a similar way.
- 3) **Make** the property **accessible** for evaluation (this may require clearing undergrowth).
- 4) **Dig** a minimum of three (3) holes about fifty (50) feet apart in the location proposed for system installation. The holes should be a minimum of six (6) inches in diameter and twenty-four (24) inches deep. Additional holes or the assistance of a backhoe may be required.
- 5) **Post** attached notice on property to be evaluated in a place that is visible from entrance to property.
- 6) **Call (after above steps have been completed)** 910-947-6283 between the hours of 8:00 a.m. and 5:00 p.m. and leave message on specialist's voice mail that the above steps have been completed.

*** APPLICATIONS ARE PROCESSED ON A FIRST COME/FIRST SERVED BASIS. IF YOUR TURN COMES AND THE ABOVE HAS NOT BEEN COMPLETED, THE NEXT APPLICATION IN LINE WILL BE PROCESSED.**

SITE PLAN WORKSHEET

Place a mark (X) beside each item that has been indicated on your site plan, incomplete site plans will be returned to you for completion. Remember: **Your property will not be scheduled for an evaluation until we have received a completed application, site plan, and all proposed items are marked on the property.**

- ☐ - The dimensions of the property.
- ☐ - The proposed location of all structures (e.g.: facility, wells, water lines, outbuildings, pools). Show the distances from the road and the side property line to all structures. Be sure and give the dimensions for all the structures. If you are unsure as to the structure size, please show the dimensions of the MAXIMUM area of the lot that you anticipate the structure will cover.
- ☐ - The site you would prefer your septic system to go in.
- ☐ - The preferred driveway location.
- ☐ - The proposed well location.
- ☐ - A north arrow or other sufficient directional indicator.
- N/A ☐ - Any proposed structures or improvements to the property such as garages, workshops, pools, etc. **If there are none, circle "N/A"**
- N/A ☐ - The location of any existing septic tank systems and wells on your property and on the adjoining property within 100' of your property line. **If there are none, circle "N/A"**.
- N/A ☐ - The location of any easements or rights of way on the property. **If there are none, circle "N/A"**.
- N/A ☐ - The location of any designated wetlands on the property. **If there are none, circle "N/A"**

USE THE BACK OR ANOTHER SHEET TO DRAW YOUR SITE PLAN:
SAMPLE BELOW:

